



Ghent Square Community Association  
c/o Associa Community Group  
4534 Bonney Road, Ste. D. Virginia Beach, VA 23462  
(757) 499-2200 | (757) 627-5757 | www.Ghentsquare.net

## AFFILIATE MEMBERSHIP PROCEDURES

(A non-voting recreational affiliation that allows use of pool, tennis/pickleball courts, and rental of clubhouse)

### A. Eligibility for Affiliate Membership:

Such membership is available to residents of Ghent. "Ghent" is defined for this purpose as the residential area in the City of Norfolk, generally bounded on the east by Granby Street, on the north by 21st Street, on the west by the Norfolk Southern Rail Yard and on the south by Brooke Avenue.

### B. Application:

The Affiliate Membership Application is required to be completed and submitted to Management to be reviewed by the Ghent Square Community Association's Board of Directors. The application shall include but not necessarily be limited to the following:

- I. Name of applicant.
- II. Residence address.
- III. Business address.
- IV. Other social club affiliations.
- V. Members of the family and the age of children are present at your address.
- VI. Signatures of three (3) homeowners at separate addresses in Ghent Square Community Association.

### C. Initiation Fee:

Upon application, the Full Membership Affiliate shall submit a non-refundable initiation fee of \$300.00 and the Pickleball/Tennis Membership shall submit a non-refundable initiation fee of \$100.

### D. Rights to Use and Enjoyment:

Full Affiliate memberships shall be entitled to the full use and enjoyment of all recreational facilities available to Ghent Square residents. The pool is open from Memorial Day to Labor Day. The tennis/pickleball courts are open all year. Dues must be paid in full before pool or court use is granted to Affiliate members. Pickleball/Tennis memberships shall be entitled to the use of the pickleball courts and tennis courts only. The courts are open all year.

### E. Annual Assessments:

The Full Membership annual assessment of \$700.00 or Pickleball/Tennis Membership annual assessment of \$300 will be payable in advance and due for payment at such time as such member is advised of approval for membership. Said assessment is subject to change by action of the Board of Directors. Billing is mailed annually in January. After February 15th, a late fee of \$25.00 will be added to unpaid accounts. If the annual assessment is not paid in full by May 1<sup>st</sup>, membership will be automatically terminated.

### F. Tenure of Membership:

Affiliate membership will be on a year to year basis, commencing May 1st. All such memberships must be voted upon annually by the Board of Directors with no guarantee of renewable membership. Renewal memberships, if any, will be based on seniority.

### G. Number of Memberships:

Limitation of number of such memberships will be left to the discretion of the Board of Directors.

H. Guests of Affiliate Members:

The Ful Affiliate member may bring up to four (4) guest for the pool if each guest is accompanied by the affiliate member. Affiliate members may not invite guests onto the pickleball/tennis courts.

I. Cancellation of Membership:

Such members may cancel membership at any time, but at no instance will the annual assessment of \$700.00 be refunded in whole or in part. Written notice must be given to Management to initiate resignation.

J. Voting Rights:

Affiliate members will have no Ghent Square Community Association voting rights. Completed applications and payment can be mailed to the Management office.

Completed applications and payment can be mailed to the Management office. Please contact management at one of the numbers listed for any questions. Management will contact you by phone or email on the Board of Director's decision and the next step.



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GHENT SQUARE AFFILIATE MEMBERSHIP APPLICATION

I hereby certify that I am a resident within the residential area in the City of Norfolk, generally bounded on the east by Granby Street, on the north by 21st Street, on the west by the Norfolk Southern Rail Yard and on the south by Brooke Avenue, hereafter referred to as "Ghent." I wish to apply for one of the affiliate memberships below:

- FULL AFFILIATE: Enclosed is my \$300 initiation fee and \$700 annual assessment fee.
- PICKLEBALL/TENNIS AFFILATE: Enclosed is my \$100 initiation fee and \$300 annual assessment fee.

Payment will be returned to me if I am not accepted for membership. I agree, if accepted, to abide by the By-laws, Rules and Regulations of the Ghent Square Community Association. I understand that the Affiliate membership is on a year-to-year basis and the Affiliate membership program may be terminated in whole or in part at the end of any membership year by action of the Board of Directors. However, if I chose to terminate membership, I must request to do so in writing in the form of an email or letter sent to Ghent Square Community Association. I also understand that billing is mailed annually in January. My dues must be paid in full before pool or court use is granted. A late fee of \$25.00 will be added after February 15th to unpaid accounts. If the annual assessment is not paid in full by May 1st, membership will be automatically terminated.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Home Address

\_\_\_\_\_  
Billing address (if different)

\_\_\_\_\_  
Home E-Mail

\_\_\_\_\_  
Cell Phone Number

Membership Directory: \_ I want to be listed. \_ I do not want to be listed.

Names of residents that live in the home

Year of Birth

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: Board of Directors, Ghent Square Community Association

I propose for Affiliate membership in the Ghent Square Community Association,

\_\_\_\_\_, who is personally known to me.

\_\_\_\_\_  
GSCA Homeowner Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
GSCA Address:

We, the undersigned property owners in the Ghent Square Community Association, hereby second the above proposal for Affiliate membership, the applicant being personally known to each of us.

\_\_\_\_\_  
GSCA Homeowner Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
GSCA Address:

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
GSCA Address: